

ELDORET COLLEGE OF PROFESSIONAL STUDIES
School of Business and Management

TVET BUSINESS MANAGEMENT COURSES

COURSES	MINIMUM ENTRY GRADE		EXAM BODY
	Certificate Entry Grade	Diploma Entry Grade	
Business Management	KCSE D	KCSE C-	KNEC
Human Resource Management	KCSE D	KCSE C-	KNEC
Supply Chain Management	KCSE D	KCSE C-	KNEC
Logistics & Supply Management	KCSE D	KCSE C-	KNEC
Banking And Finance	KCSE D	KCSE C-	KNEC
Project Planning And Management	KCSE D	KCSE C-	KNEC
Entrepreneurship Development	KCSE D	KCSE C-	KNEC
Accountancy	KCSE D	KCSE C-	KNEC
Computerized Secretarial Studies	KCSE D	KCSE C-	KNEC
Artisan In Store Keeping	KCPE	-	KNEC
Secretrial Studies	KCPE	KCSE D-	KNEC
Artisan In Sales Manship	KCPE	-	KNEC
Clerical Operations	KCSE D	-	KNEC

Tourism And Hospitality Management Courses

COURSES	MINIMUM ENTRY GRADE		EXAM BODY
	Certificate entry grade	Diploma Entry Grade	
Tourism management	KCSE D	KCSE C-	KNEC
Tour Guiding and Operations	KCSE D	KCSE C-	KNEC
Diploma in pastry & Bakery	-	KCSE C-	KNEC
Artisan in food and Beverage	open	-	KNEC
Food and Beverage production sales & service	KCSE D	KCSE C-	KNEC
Catering and accomodation	KCSE D	KCSE C-	KNEC
Housekeeping and Laundry	Artisan KCPE/ CertificateKCSE D	KCSE C-	KNEC
Homecare Management	KCSE D-	-	KNEC
Food Preparation and culinary Arts	KCSE D	KCSE C-	KNEC

Higher National Diploma Courses

COURSES	MINIMUM ENTRY GRADE	EXAM BODY
Higher National Diploma in secretarial management	Diploma	KNEC
Higher National Diploma in Business management	Diploma	KNEC
Higher National Diploma in human resource management	Diploma	KNEC
Higher National Diploma in entrepreneurship development	Diploma	KNEC
Higher National Diploma in Tourism	Diploma	KNEC
Higher National Diploma in library & information management	Diploma	KNEC

KASNEB Courses

COURSES	MINIMUM ENTRY GRADE	EXAM BODY
Certificate in Cyber security	KCSE D	KASNEB
Certificate in Graphic Design	KCSE D	KASNEB
Certificate in Block Chain Technology	KCSE D	KASNEB
Certificate in Accounting & Management Skills	KCSE D	KASNEB
Accounting Technician Diploma	KCSE C-	KASNEB
CPA	KCSE C+	KASNEB
CS	KCSE C+	KASNEB

School of Cosmetology, Hair Dressing and Beauty Therapy

COURSES	MINIMUM ENTRY GRADE		EXAM BODY
	Certificate entry grade	Diploma Entry Grade	
Artisan certificate in hair dressing (Grade I,II,III)	-	-	NITA
Hair dressing and Beauty Therapy	KCSE D	KCSE C-	KNEC
Cosmetology	KCSE D	KCSE C-	KNEC

School of Agriculture & Extension

COURSES	MINIMUM ENTRY GRADE		EXAM BODY
	Certificate entry grade	Diploma Entry Grade	
Artisan General agriculture	open	-	KNEC
General Agriculture(Level 4)	open	-	CDACC
General Agriculture	KCSE D	KCSE C-	KNEC
General Agriculture & Extension(Level 6)	KCSE D	KCSE C-	KNEC
Agripreneurship(Level 3,4,5,6)	KCSE D	KCSE C-	KNEC

School of Engineering & Technology Courses

COURSES	MINIMUM ENTRY GRADE		EXAM BODY
	Certificate entry grade	Diploma Entry Grade	
Artisan certificate in Electrical Wiring and installation	open	-	NITA/KNEC
Electronics and Electrical wiring	KCSE D	KCSE C-	KNEC
Plumbing and piping	Artisan KCPE Cert KCSE D	KCSE C-	NITA/KNEC
Building Engineering	KCSE D	KCSE C-	KNEC
Artisan Certificate in masonry	open	-	NITA/KNEC
Artisan Certificate in Welding and Fabrication	open	-	NITA/KNEC
Diploma in Electrical/Electrical Engineering		KCSE C-	KNEC

School of Education & Journalism

COURSES	MINIMUM ENTRY GRADE		EXAM BODY
	Certificate entry grade	Diploma Entry Grade	
Diploma in ECDE Teacher	-	KCSE C-	KNEC
Diploma in Special needs education	-	ECDE Cert	KNEC
Media Techniques	KCSE D	KCSE C-	KNEC
Journalism and Mass communication	KCSE D	-	ICM
Media advertising & Public Relations	KCSE D	KCSE C-	ICM
TV & Radio Camera Works & Editing	KCSE D	-	ABMA
Diploma in Broadcast Journalism		KCSE C-	KNEC
Diploma in Print Journalism		KCSE C-	KNEC
Diploma in Digital Journalism		KCSE C-	KNEC

School of Health & Social Studies

COURSES	MINIMUM ENTRY GRADE		EXAM BODY
	Certificate entry grade	Diploma Entry Grade	
Nutrition & Dietetic management	KCSE D	KCSE C	KNEC
Community Health development	KCSE D	KCSE C	KNEC
Health records & information technology	KCSE D		KNEC
Social work and community development	KCSE D	KCSE C	KNEC
Disaster Management & Trauma Counselling	KCSE C-		KNEC
Psychological Counseling	KCSE D	KCSE C-	KNEC
Counseling in Learning institutions	KCSE C		KNEC
HIV/AIDS Counseling in community & Testing	KCSE C-		KNEC
Special Needs & Disability Counseling	KCSE C-		KNEC
Marriage and Family therapy	KCSE C-		KNEC
Spiritual Counseling	KCSE C-		KNEC

School of ICT & Library Science Courses

COURSES	MINIMUM ENTRY GRADE		EXAM BODY
	Certificate Entry Grade	Diploma Entry Grade	
Certificate /Diploma in ICT	KCSE D	KCSE C-	KNEC
Diploma in Computer Engineering	-	KCSE C-	KNEC
Certificate & Diploma in Library information science	KCSE D	KCSE C-	KNEC
Diploma in Computer Networks & System Administration	-	KCSE C-	KASNEB
Diploma in Information Communication Technologist (DICT)	-	KCSE C-	KASNEB

CBET Professional Short Courses

COURSES	Duration
Certificate in Health Records Management	1 Month
Certificate in Leadership	1 Month
Certificate in Advocacy and Lobbying	1 Month
Certificate in First Aid Management	1 Month
Certificate in Sign Language	1 Month
Certificate in Project Management	1 Month
Certificate in Public Relations	1 Month
Certificate in Criminology	1 Month
Certificate in Investment and Portfolio Management	1 Month
Certificate in Film Production	1 Month
Certificate in Front Office Management	1 Month
Certificate in Customer care Management	1 Month
Certificate in School & College Management	1 Month
Certificate in Ethics and County Governance	1 Month
Certificate in Public Procurement	1 Month
Certificate in Bookkeeping	1 Month
Certificate in Store Keeping	1 Month
Certificate in Psychology	1 Month
Certificate in Gender & Human rights	1 Month
Certificate in Drug Abuse and Rehabilitation	1 Month
Certificate in NGO Management	1 Month
Certificate in Disaster Management	1 Month
Certificate in HIV/AIDs Management	1 Month
Certificate in Conflict Management	1 Month
Certificate in Integrated Management of Acute Malnutrition	1 Month

COURSES	Duration
Certificate in Video Editing	1 Month
Certificate in Photo Journalism	1 Month
Certificate in Solar Technology	1 Month
Certificate in Electrical Wireman & Installation	1 Month
Certificate in Computer Networking	1 Month
Certificate in Computer Repairs & Maintenance	1 Month
Certificate in Bakery Technology	1 Month
Certificate in Events Management	1 Month
Certificate in Waiter Services	1 Month
Certificate in Financial Planning	1 Month
Certificate in Cash flow Planning & Management	1 Month
CCTV Installation	1 Month
French,English,Germany,Chinese,Turkish	3 Months

14 Computer Packages

- 1. Introduction to Computers**
- 2. Keyboarding**
- 3. Microsoft Windows/Operating systems**
- 4. Wordprocessing using MS WORD**
- 5. Spreadsheets using MS EXCEL**
- 6. Database Management using MS ACCESS**
- 7. Digital Presentations using MS POWERPOINT**
- 8. Internet & Email**
- 9. Introduction to graphic design using Publisher & Adobe Pagemaker**
- 10. Social Media & Digital Skills**
- 11. Software installation & Uninstallation**
- 12. Basic computer maintenance**
- 13. Document formatting & printing skills**
- 14. PC troubleshooting**



Kshs.2500

Course	kshs
<p style="text-align: center;">Advanced Graphic Design Using:</p> <ul style="list-style-type: none"> • Corel-Draw • Adobe illustrator • Adobe Indesign • Ms Publisher • Photoshop • Logo Creator • Adobe Premier 	4000 Each
<p style="text-align: center;">Accounting Packages</p> <ul style="list-style-type: none"> • Quick Books • Sage • Pastel • Tally 	4000 Each
<p style="text-align: center;">Statistical Packages</p> <ul style="list-style-type: none"> • SPSS • MS PROJECT • STATA • R TEST • LATEX 	4000 Each
<p style="text-align: center;">Web Design Specialist Using:</p> <ul style="list-style-type: none"> • HTML/CSS • Dreamweaver • Javascript • MySql Asp • PHP • Flash 	10,000 Each
International Computer Driving (ICDL Part I ,II ,III)	10,000 Each
Technical Support Specialist (A+ Specialist)	10,000 Each
<p>Computer Software Developer (Programming Language)</p> <ul style="list-style-type: none"> • Java Fundamentals • C++ • Visual Basic 6 	6,000 Each
Server Operating Systems (Linux,Windows 2008 server)	10,000 Each
<p style="text-align: center;">Mobile Application Development</p> <ul style="list-style-type: none"> • Android Studio • Jdeveloper • App Machine • App Maker 	6,000 Each
Python Programming essentials [3 Months]	10,000 Monthly
Computer Systems & Network Administration [3 Months]	10,000 Monthly
Microsoft Certified Solution(MSCE) [3 Months]	10,000 Monthly